

Infocen**TRIM**

Infocentrik Limited

Presents

InfocenTRIM** 2010**

Thanks to the
corporate sponsors
for making this
possible



The HP TRIM get-together
The place to learn about HP TRIM
The place to share experiences

26 & 27 August 2010

Brentwood Hotel

Wellington

InfocenTRIM

Conference Information

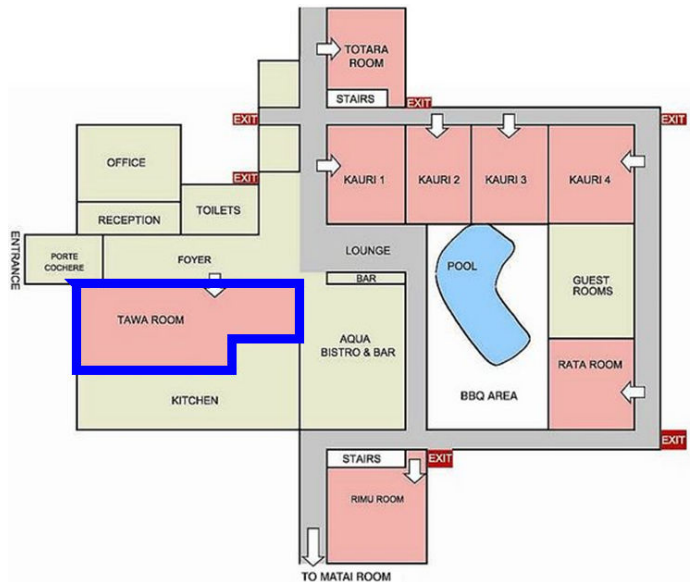
Hewlett Packard and **Infocentrik** are very pleased to invite you to InfocenTRIM 2010, the only HP TRIM conference in New Zealand. This unique event is aimed at all HP TRIM users in New Zealand. Building upon the successful event last year it was decided to organise it again this year. This is the annual vocal point where you can all get together, learn about HP TRIM and other related services as well as sharing our experiences with each other. With an attendance fee of only \$500.00 per delegate for two fantastic days it will be hard to find an excuse not to be there.

InfocenTRIM 2010 will be held from the 26th to the 27th of August 2010 at the fantastic Brentwood Hotel in Wellington, where we have secured the Tawa room.

This is a fantastic opportunity to learn about possibilities with HP TRIM that you might have thought of but never saw or never thought of to date. We have aimed to put an agenda together with a good mix of presentations.

We look forward to see you there.

Thanks to the corporate sponsors for making this possible



InfocenTRIM

Frequently Asked Questions

Where do I go for more information?

If you have any questions about the conference, your booking, the latest agenda, etc., please go to the website www.infocentrik.co.nz/infocentrim or contact Jocelyn on 04 – 238 2888 or jocelyn@infocentrik.co.nz

Thanks to the corporate sponsors for making this possible

What do I have to pay for myself?

- Accommodation, Brentwood Hotel offers rooms for \$146.25 per night
- Travel
- Other disbursements

How do I get from the airport to the conference venue?

Brentwood Hotel has a complimentary shuttle service which operates 24 hours on demand. On arrival into Wellington, conference attendees can call free phone 0508 273 689 to be picked up.

I have special dietary needs. What can you do for me?

Please inform us when you return the Registration Form and we will accommodate your request.

Will there be free internet access available at the Conference?

Wireless broadband internet is available in all conference and accommodation rooms

What do I do if I need help?

If you require help, a staff member of **Infocentrik** or Brentwood Hotel will be available to assist you

Do I need to wear my name badge?

These will be provided and we would appreciate if you could wear at all times.

How do I get to the venue if I was travelling to the conference by car?

Use Google Maps ([Brentwood Hotel](#)) for directions to Brentwood Hotel in Kilbirnie, Wellington








InfocenTRIM

Agenda

Day 1, Thursday 26 August 2010

Thanks to the corporate sponsors for making this possible



 Day 1 Thursday 26 August 2010		
 9:00 a.m. Welcome and Registration		
9:50	Opening	
10:00	TRIM 7, the benefits to you	? Hewlett Packard
11:00	Transforming MFD's into BED's (Business Enablement Devices)	Mark Broome Infinity Solutions
 12:00 p.m. Lunch		
1:00	Integrating HP TRIM with MS Word Templates	Emma Backhouse Kapish
2:00	Linking Council Systems (customer services application)	Ian Wright Hastings District Council
 3:00 p.m. Afternoon Break		
3:30	SharePoint made Manageable	? Hewlett Packard
4:30	TRIM User Group Meeting	Denise Thompson Environment Canterbury
6:00	Free Time	
 7:30 p.m. Dinner		

InfocenTRIM

Agenda

Day 2, Friday 27 August 2010

Thanks to the corporate sponsors for making this possible



 Day 2 Friday 27 August 2010		
 8:00 a.m. Caffeine...		
8:30	HP Trim Roadmap and your future wishes	? Hewlett Packard
9:30	?	Hugh Smith Waitakere City Council
 10:30 a.m. Morning Tea		
11:00	Integrating HP TRIM with Council Systems	Emma Backhouse Kapish
11:30	Thumbnail Rendering with Kapish	Emma Backhouse Kapish
12:00	Scanning made easy	Demos Gougoulas Outback Imaging
 1:00 p.m. Lunch		
2:00	Towards one view of the customer – Integrating HP TRIM with Microsoft CRM	Denise Thompson Environment Canterbury
3:00	Disaster and Recovery Planning	Chris Ewers Infocentrik
 4:00 p.m. Finish		

InfocenTRIM

InfocenTRIM 2010 - Registration Form

RSVP before Friday 6 August 2010

Thanks to the corporate sponsors for making this possible



Attendee Details

Organisation	
Address	
Town/City	

Registration Fee \$500.00 per person

	Attendee 1	Attendee 2	Attendee 3
Title			
Surname			
First Name			
Position			
Email			
Telephone			
Fax			
Dinner (Y/N)			
Dietary Requests			

Accommodation

For attendees requiring accommodation, please contact the Brentwood Hotel directly and mention InfocenTRIM 2010 or use the attached Brentwood Hotel Accommodation Request Form.

This booking or form must be received by them on or before 11 August 2010.

Please email your registration form to jocelyn@infocentrik.co.nz before Friday 6 August 2010

Upon receipt of registration, you will receive an invoice for the amount payable.

InfocenTRIM



Please check out Brentwood Hotel website for all they have to offer.

<http://www.brentwoodhotel.co.nz>

Thanks to the corporate sponsors for making this possible

INFOCENTRIK LIMITED (InfocenTRIM 2010 conference)
ACCOMMODATION REQUEST
GROUP REF: 71515 - CONFERENCE DATES 26 & 27 August 2010
(Accommodation held 26 August 2010)
TARIFF PER ROOM PER NIGHT
\$146.25 (incl. GST)

PLEASE FAX TO: Reservations, 04 – 920 0401
OR EMAIL TO: reservations@brentwoodhotel.co.nz
OR MAIL TO: Reservations Brentwood Hotel
PO Box 14 045
Kilbirnie
WELLINGTON



NAME/S _____

REQUEST Double/Single (1x queen bed) * on availability
 Twin (1x queen, 1x single bed) * on availability

ARRIVAL DATE _____ **DEPARTURE DATE** _____

ETA _____ **ETD** _____

We will require a \$50.00 deposit per room to secure the booking. Alternatively, a current credit card number is quite sufficient (note we do not takes funds from these accounts, merely use it as security against the booking). Cheques can be made out to the 'Brentwood Hotel'.

PAYMENT DETAILS: Visa Diners Mastercard Amex

CREDIT CARD NUMBER _____

EXPIRY DATE: _____

We have a complimentary shuttle service which operates 24 hours on demand. For a pick-up, guest can call us on free phone 0508 273 689 and we will pick up outside the 'Arrivals Terminal' (downstairs). For a drop off, guest can arrange this with Reception.

ALL RESERVATIONS MUST BE RECEIVED BY 11 August 2010
Cancellations must be made to the hotel directly prior to 1 day of arrival to ensure cancellation or 'no show' fee (equivalent to one night's accommodation)

THIS SHEET WILL BE RETURNED TO YOU WITH YOUR CONFIRMATION NUMBER

CONFIRMATION NUMBER: _____